

@thereputationID

Learn From Mistakes

A beginner's guide

What Are Mistakes?

We all make mistakes, regardless of our seniority at work.

Sure, someone with 10 years experience is less likely to make mistakes.

But being allowed to make some should be mandatory.

Why?

Because making mistakes helps us to grow the fastest.

A mistake is an action that doesn't give us the desired outcome. It can have repercussions to our work and an action to fix it should be the first thing to consider

**What should you
do when you
make a mistake?**

Step One

Step one when making a mistake is to acknowledge it.

Understand that something went wrong.

Step Two

Then, you look at a quick fix: something that would undo your mistake, short term.

For instance, if the mistake you made was to close down your servers, the fix is to restart them manually for a quick back to normal case.

Step Three

The third thing to do is to understand what happened?

What did you do wrong to get this outcome?

Did you skip some steps? Is it an execution mistake or a process mistake?

Step Four

Step four is to find a long term fix, so this does not repeat in the future.

This can be changing a procedure, adding/ removing some steps to help you avoid mistakes.

This is a great opportunity to brainstorm with the team for the best solutions.

Step Five

And lastly, you need to learn from them:

Sharing this mistake with your team helps them avoid making the same mistakes as you.

By showing that you made a mistake, you encourage others to do the same.

The last thing you want is for people to hide their mistakes from you.

Additionally

Also, make sure you assess the gravity of your mistake.

Think about escalation: should you tell your manager about it, in case there is a material loss linked to it?

Or are you OK to fix it yourself?

Your communication with your manager is key to make sure that it's a controlled mistake.

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